



Southwest High School

2023 Senior Newsletter



SEND FINAL TRANSCRIPTS

If you are going to college or any type of secondary school in the fall, you will be required to submit your **FINAL OFFICIAL TRANSCRIPT**.

Be sure to log into your **PARCHMENT.com** account and submit your official transcript request. All orders will be held until transcripts are completed in late June, and will be processed and sent to colleges at that time.

SENIORS ARE RESPONSIBLE FOR PLACING THEIR OWN ORDERS FOR TRANSCRIPTS.
Final transcripts are NOT sent automatically.

PLEASE NOTE: All transcript orders are **FREE** to all graduates through the end of June. Starting July 1st, all orders will be subject to the automatic processing fee.



For help with setting up your Parchment account, or questions about transcripts, please contact the Registrar in the Student Services Office.

Phone: 920-492-2650 ext. 5

Email: jlwiegert@gbaps.org

IMPORTANT DATES

Saturday, May 6

- Senior Ball - 6:00pm - 11:00pm
Riverside Ballroom

Thursday, May 18

- Cap and Gown Pick-Up
Auditorium Entrance - Lunch Hours
- Academic, Service Learning and Youth Apprenticeship Awards
Pick-Up - Student Services

Friday, May 19

- Senior Slide Show Info. Due

Sunday, May 28

- Last day to order ceremony photos from Ambrosius Studios

Tuesday, May 30

- Senior Final Exams, periods 1, 3, 8
- Senior Yearbook Pick-Up

Wednesday, May 31

- Senior Final Exams, periods 2, 4, 6

Thursday, June 1

- Senior Final Exams, periods 5, 7
- Last day of classes for seniors!

Friday, June 2

- Graduation Rehearsal - 9:15am
ATTENDANCE IS MANDATORY!
- 2023 Senior Class Lock-In
9:00pm - 12:00am

Sunday, June 4



- Graduation Ceremony 11:00 am
Southwest Gymnasium
Graduates MUST be in the Auditorium no later than 10:15!



DON'T FORGET...



- ✓ If you have not yet purchased your cap and gown, please do so in the Main Office **BEFORE** May 18th. Cost is \$30.
- ✓ Seniors must return parking passes to the Main Office between May 31st and June 2nd.
- ✓ Be sure any books, laptops or other school materials are turned in no later than June 2nd. You will be billed for any items not returned.
- ✓ All lockers must be emptied and cleared out no later than June 2nd.
- ✓ Don't forget to pick up your guest tickets for graduation in the Main Office. Each graduate will have a reserved envelope with the allowed 6 tickets. Watch announcements for when they will be available for pick up.



Southwest High School

58th Annual Commencement Ceremony

Sunday, June 4th, 2023



11:00 a.m.



Southwest Gymnasium

Graduate Information

ALL Graduates MUST be in the Auditorium to check-in NO LATER than 10:15am! Please make every effort to be on time!

Be sure you have given all your guests their tickets prior to entering the building. No guests will be allowed to enter without a ticket.

GRADUATES ONLY will enter the building at door #4 located on the Packerland Dr. side of the building, off of the commons area, and report directly to the auditorium.

Upon arrival, check in with designated staff to pick up your ceremony seat assignment card, your seat # may have changed since rehearsal.

Do not bring valuables with you to the ceremony, or if it is necessary to do so, leave those items with family members. *(* Staff is not responsible for items lost or items left behind in the auditorium.)*

Appropriate attire and footwear is required under your cap and gown. Please arrive fully dressed, cap fastened and ceremony ready. Restroom availability before the ceremony is extremely limited so it will be discouraged for graduates to leave the auditorium to do last minute prep.

Tassel on your cap should be worn to the left side prior to walking into the gym.

You will only receive your diploma COVER as you cross the stage. When you return to the auditorium after the ceremony, your diploma will be on your chair for you to pick up. *(* Any diplomas not picked up from the auditorium immediately after the ceremony will need to be picked up on Monday, June 5th in Student Services. Diplomas will not be mailed.)*

Throwing caps at the conclusion of the ceremony is NOT permitted due to safety.

Any graduates choosing not to participate in the ceremony will be able to pick up their diplomas on Monday, June 5th in Student Services. Diplomas will not be mailed.

Important Notice for All - Parking



Please be aware that on-site parking may be very limited, so please plan accordingly. Car-pooling and ride shares are recommended.

Guest Information

Doors will open at 9:30am. Guests will only be allowed to enter the building through the main entrance doors. **TICKETS ARE REQUIRED.** No guests will be admitted without a ticket. No exceptions.

Seating for guests will be first come, first served. There will be some wheelchair accessible seating available to those in need.

Parents or guests will NOT be permitted to enter the auditorium where graduates will be staged before the ceremony.

Please arrange to meet your graduate outside after the ceremony for photos.



Ticket Information



We are very excited to be hosting this special event here in our own building for the first time ever in Southwest history, and the safety and comfort of our guests remains a top priority. This is why tickets will be required for all guests. **Each graduate will be allowed a maximum of 6 (SIX) guest tickets.** We understand this number may not be ideal for all families, but with the space we have available, this number will ensure adequate space and seating for everyone in attendance, as well as keeping in compliance with capacity and safety protocols.

Ambrosius Studios will at the SWHS graduation ceremony to photograph your graduate receiving their diploma. Orders will be mailed to your home 3-4 weeks after graduation. **Deadline to order is May 28.**



Southwest High School Diploma Photos



- *Scan QR code with your phone or go to ambrosiusstudios.com
- *Click on Events
- *Enter your online code

SWHSGRAD2023

For Questions, call (920) 494-2294